IISER KOLKATA

FORM R&D-24

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH KOLKATA

RESEARCH AND DEVELOPMENT

CASUAL LEAVE CARD FOR PROJECT EMPLOYEE (Year_____)

1. Project Title:

2. PF No.

3. Name of Employee:

4. Designation

Date for which CL applied	Purpose	FN/AN/ Full Day	Progressive Total	Signature of the applicant with date	Signature of the PI	Signature of the HOD

Note: The card has to be submitted to the Office of the Dean, R&D upon completion of the year/tenure/release for verification and records.