



# INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH KOLKATA

## OFFICE OF RESEARCH AND DEVELOPMENT

Mohanpur Campus, Mohanpur – 741 252

Phone: +91 33 6451 2764, 2587 3120, Fax: + 91 33 2587 3020

Email: [rnd@iiserkol.ac.in](mailto:rnd@iiserkol.ac.in), Web: <http://dord.iiserkol.ac.in>

**FORM NO. R&D 29**

### REQUEST FOR STATEMENT OF EXPENDITURE (SE)/UTILIZATION CERTIFICATE (UC)

- For preparation of SE/UC, a timeframe of ten (10) working days should be given after submission of this form. Please specify the urgency involved if required before ten days.
- In case, SE/UC is required as per the prescribed format of the funding agency, email a copy of the same to [rnd@iiserkol.ac.in](mailto:rnd@iiserkol.ac.in) or may please enclose with the form, otherwise it will be prepared in the format prescribed vide GFR 19-A.

1.	Name of the Principal/Co-Investigator						
2.	Department/Centre						
3.	Project/Consultancy Name and Number						
4.	Name of the Funding Agency						
5.	Document required (please tick)	SE		UC		SE & UC	
6.	Format of the SE/UC (please tick)	As per funding agency				GFR 19-A	
		Copy provided		Yes		No	
7.	Period for which SE/UC required	From		To			
8.	Attach/email copy(ies) of SE/UC already sent to the funding agency before this period, if available	SE	From		To		
		UC	From		To		
9.	Please specify the urgency involved, in case, SE/UC is required before ten (10) working days						

Date:

\_\_\_\_\_  
Signature of PI/CI

#### OFFICE USE

SE/UC Prepared on:  Assistant	Draft of SE/UC Checked and Finalised by PI/CI on:  Accountant	SE/UC Sent on:  Assistant
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Urgent preparation of SE/UC: APPROVED/ NOT APPROVED.

Dean, R&D