

1 BS MS THESIS

1.1 FIRST SEMESTER EVALUATION OF 5TH YR BSMS STUDENTS:

1st semester evaluation must be scheduled by the PI or co-PI (if thesis work is performed outside IISER Kolkata) preferably within mid-November. PI is required to constitute a 2 members committee for the evaluation and use Form-1 (Appendix-1).

1.2 SECOND SEMESTER EVALUATION OF 5TH YR BSMS STUDENTS:

1. Modality:

- a. MS thesis presentation scheduled on **11th to 15th May 2020**.
- b. In the MS thesis presentation students will present the work (open for all) for ~ 20 minutes. 5 minutes will be spent on questions from the audience. Students from the audience will leave before the ~20 minutes of closed-door viva.
- c. The evaluation committee would consist of the thesis supervisor + 3 members and will be constituted by the UGAC. List of committee members and scheduled date of presentation will be circulated in advance.
- d. Student presentation and viva shouldn't exceed 45 minutes.
- e. Marks (total 100): 40 from supervisor (Final Thesis:10; Sincerity, Work Ethics, Experimental Skills :30); 30 from MS thesis evaluation by the committee (on first draft of thesis); 30 from presentation and viva. *[therefore, from supervisor: 55]*
- f. For Best thesis award: Top 10% of the students to be evaluated separately in last week of May by a separate committee constituted by the UGAC.
- g. Soft copy of Thesis to be emailed to committee members no later than Monday, **4th May, 2020**.
- h. Committee to hand over comments to the students on the thesis on the day of the viva
- i. Students to submit final thesis to DBS Office within **12 Noon by Monday, 18th May 2020**.
- j. Supervisor's evaluation (Form 2) to be submitted by supervisor to DBS office by noon of **19th May 2020**.
- k. DBS submits grades to Acad office by **20th May 2020**.

2. Checklist during evaluation:

- a. Staff to ensure all presentations of a sessions are uploaded 15 mins in advance.
- b. Faculty requested to carry Thesis evaluation form (1st Draft) (Form 3) and two copies of your feedback (Form 4) for each thesis for the presentation. Copy of the feedback goes to the student while the other copy and the Thesis evaluation form (1st Draft) will be collected by the DBS staff.
- c. PI must ensure sticking to the time schedule
- d. Form 5 (Presentation Evaluation) will be shared during presentation by DBS staff who would also collect all forms (at the end of the presentation).

3. For evaluating Best Thesis, committee members need to use Form 6.

1.3 BS MS THESIS SUPERVISOR CHOICE

We continue as per last session's policies.

1. Supervisor Choice Deadlines: **21st February 2020** (all documents mentioned in point 2 must also be submitted by this deadline)

2. Modality for working on Thesis outside IISER
Please note the conditions set by DBS in a UGAC meeting on 24.9.2018:
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 - i. The student finds a suitable co-guide in DBS.
 - ii. The student reads and fulfills all formalities mentioned in Academic Guidelines (Section 2.4).
 - iii. The student obtains prior written approval from course instructors to credit the final year courses from outside.
 - iv. The 1st semester thesis presentation is allowed over Skype, and must be completed strictly within the deadline specified by DBS. The evaluation committee will comprise of the co-guide and other members. The co-guide may consult the external supervisor during evaluation.
 - v. The final thesis report should be submitted strictly within deadline prescribed by DBS for all BS-MS students of the batch.
 - vi. The final presentation has to be made IN PERSON in IISER Kolkata at the time specified by DBS. NO EXCEPTIONS will be made under any circumstances. The final evaluation process will be identical for all BS-MS students of the batch.
 - vii. The onus will be entirely on the student to ensure that s/he fulfills all the required criteria for obtaining MS degree at IISER Kolkata. DBS or IISER Kolkata will not be responsible for any omissions on the student's part.
 - viii. DBS and IISER Kolkata will provide no financial support.

3. In addition, for the core course (LS5102; Scientific Communication) in the 9th semester, the following points will be applicable:
 - The course will not run on Skype or NKN.
 - Slides and any other shareable course material will be shared only on WeLearn.
 - The onus is entirely on the student to complete assignments, obtain class notes from fellow students, and complete/submit periodical assessments.
 - The students must appear in person for end-semester evaluation.
 - One session per week will be assigned, where the student may clear doubts with the instructor(s) over Skype. A request will have to be made via email to instructors at least 2 days in advance.

2 I PHD PROGRAM

2.1 ROTATION DETAILS FOR 1ST YR IP

1st Rotation: Starts: 7th August 2019; Ends: 24th September 2019

2nd Rotation: Starts: 25th September 2019; Ends: 14th November 2019

3rd Rotation: Starts: 1st January 2020 ; Ends: 16th February 2020

4th Rotation: Starts: 25th February 2020; Ends: 17th April 2020

2.2 1ST AND 2ND SEMESTER EVALUATION OF 2ND YR IP

Evaluations must be scheduled by the PI or co-PI (if thesis work is performed outside IISER Kolkata) preferably within mid-November. PI is required to constitute a 2 members committee for the evaluation and use Form-1 (Appendix-1).